

Appendix- 2: Formats for Teacher Appraisal Reports

(Source: UGC)

Format- 1

PERFORMANCE APPRAISAL REPORT OF TEACHERS

i) General Information

- a) Name : Dr. K. Venkata Ramana
Employee-ID:0938096
- b) Address (Residential): Dr. No: 3-118-B
KM Colony – opp. JNTUA
Ananthapuramu – 515002
Anantapur District - AP
- c) Designation : Reader in History,
Govt. Degree College (Women),
Anantapur.
- d) Department : History
- e) Date of Appointment as Lecturer : 06/04/1998
- f) Date of Birth : 21-01-1960
- g) Area of Specialization: Ancient Indian History

A) Academic Qualifications

Exam Passed	Board/ University	Subjects	Year	Division/Grade Merit etc.
Higher Secondary or Pre-degree Intermediate	Intermediate Board, AP, Hyderabad	History, Economics and Civics (HEC)	1980	Second
Bachelor's Degree: B.A	S.V. University , Thirupathi, AP	History, Economics and Political Science (HEP)	1983	Second
B. Ed	Annamalai University, Tamil Naidu	Social Studies and English	1989	Second
Master's Degree: M.A	SK University, Anantapur, AP	History	1985	Second
P.hD	SK University, Anantapur, AP	History	1994	Awarded

ii) Research Experience & Training

Research Stage	Title of work/Theses	University where the work was carried out
MA Dissertation	A Study on Structural Values of Sri Lakshminarasimha swamy Temple at Kadiri	SK University, Anantapur AP
P.h D	Anantapur through the ages down to 1600 AD	Awarded in 1994 SK University, Anantapur AP
Publications (Separate list given)	No of Publication - 10	
Papers Presented (Specified in Separate list)	International Seminar -02 National Seminar – 07 State Seminar - 02 State Workshops - 08	
Training (Please specify)	Specified in separate List	

B) List of Publications:

Sl. No	Name of the Publication	Sponsored Agency	Title of the Article	Page Nos
International				
1	International Journal of Advanced Scientific Technologies Engineers and Management Sciences	E-ISSN 2454356X UGC	The need of the hour for ICT	118-122
Publications in National Level Conferences				
1	Proceedings of National Seminar on Challenges and Strategies of Food security in India	UGC	Reasons for the existing food security in India	44-45
2	National Seminar on Mathematical Modeling in Physical, Biological and Social Sciences	UGC	Historical background of Mathematics	19

3	National Workshop on Ethics in Indian Politics	UGC	Development of Corruption in India	90-92
4	National Seminar on Human Values and Professional Ethics	UGC	Buddhist doctrine and Human values	21
5	National Seminar on Innovative and creative teaching Learning and Evaluation Method	NAAC	MOOCS Curriculum enrichment	88
6	National Seminar on Human Rights : Trends and Issues	UGC - SERO	Evaluation of Human Rights	118-119
Publications in State Level Conferences				
1	Proceedings 13 th AP History Congress	State Government AP	Handeh Chiefs of Ananthapuram	254-256
2	Proceedings 14 th AP History Congress	State Government AP	Early Rulers of Ananthapuramu	39-40
3	Proceedings 15 th AP History Congress	State Government AP	Kalachuris and Hoysalas at Anantapur District	74-76
4	Proceedings 17 th AP History Congress	State Government AP	The Banas (Pertaining to Anantapur District)	32-34

C) Seminars, Conferences, Symposia Workshops etc. attended

Sl.No	Name of the Seminar/ Conference/ etc.	Name of the Sponsoring Agency	Place and Date
Inter National Seminars			
1	Human Trafficking in Asian Countries (Dynamics and Dimensions)	UGC ICSSR	Govt. Arts College Anantapur AP 10 th & 12 th Aug 20116
2	ICT Empowered Teaching Learning and Evaluation	UGC-NAAC	SSBN Autonomous College, Anantapur AP 16 th & 17 th December 2016

National Seminars			
1	Challenges and Strategies of Food Security in India	UGC	KSN Govt. Degree College (W), Anantapur AP 20 th & 21 st Aug 2014
2	Mathematical Modeling in Physical Biological and Social Sciences	UGC	KSN Govt. Degree College (W), Anantapur AP 06 th & 07 th Jan 2015
3	Human Values and Professional Ethics	UGC	KSN Govt. Degree College (W), Anantapur AP 31 st March 2015
4	Innovative and creating teaching Learning and evaluation Methods	UGC - NAAC	Govt. Degree College, Kalyanadurgam 6 th & 7 th Aug 2015
5	Human Rights Trends and issues	UGC SERO	KSN Govt. Degree College (W), Anantapur AP 09 th & 10 th December 2015
6	Human rights in Contemporary India Issues and challenges	UGC	Govt. Degree College, Kalyanadurgam 30 th January 2016
7	Spiritual Education		Govt. Degree College Yemiganuru, Kurnool District 05 th October 2016
State-level Seminars			
1	Greatness of Sri Krishnadevaraya	State Government AP	Revenue Department, Penugonda 28-08-2014
2	AP History congress	State Government AP	Arts College, Anantapur 07 th & 8 th January 2017
National Workshops			
1	Ethics and Indian politics	UGC	Govt. Arts College Anantapur AP 10 th March 2015
2	One Day Workshop on MOOCS	UGC	MITS College, Madhanapalli 28 th May 2016

State-level Workshops			
1	Principal Workshop on NAAC Accreditation Process	NAAC	Academic staff college University of Hyderabad 19 to 21 st June 2006
2	One day workshop on NAAC	NAAC	Directorate of Collegiate education Hyderabad 22 June 2006
3	Principals Conference on college talk AIDS Programme	State Government	Collectorate Kurnool AP 3 rd November 2006
4	Recent Developments in Social Sciences	State Government	Directorate of Collegiate education Hyderabad 08 th December 2006
5	Financial, Institutional Managements	UGC	GDC (W), Guntur 21 st March 2014
6	Autonomous status of colleges and CPE	UGC	CVR GDC, Vijayawada 07 th February 2015

Training (Please specify)

S. No	Name of the Course	Name of the Organization	Period
1	Orientation Course as Lecturer	Academic staff c College, SV University Thirupathi, AP	11-12-2000 to 10-01-2001
2	Orientation Course as NSS PO	Osmania University , HYD	27-11-2003 To 06-12-2003
3	Refresher Course as NSS PO	Osmania University , HYD	27-01-2004 to 31-01-2004
4	Refresher Course as state Resource Person on College Talk AIDS Programme	A Madhava Reddy Andhra Pradesh State Rural Development Organization, HYD	25-10-2004 to 27-10-2004
5	Youth Leadership Training Programme	Dept of NSS SK University Anantapur	10-01-2004 to 14-01-2004
6	Principal Training on Academic and administrative matters	Directorate of Collegiate education AP, HYD	24-07-2006 to 28-07-2006
7	Orientation programme on recent development in Social Sciences	Directorate of Collegiate education AP, HYD	02-12-2006
8	Refresher course in Environmental Studies	Academic Staff College Osmania University, HYD	11-07-2007 to 01-08-2007
9	Refresher Course in History	Academic Staff College Central University, HYd	19-02-2008 to 10-03-2008

iii) Teaching Experience

Courses Taught	Name of the University/ College /Institution	Duration
iv) U.G. B. A. History B.Com & B. Sc Indian Heritage and Culture	Worked as Part Time Lecturer in SSBN College, ATP	01-07-1985 to 30-04-1987
	Worked as Part Time Lecturer in GDC, Kadiri	16-07-1987 to 05-04-1998
	Worked as Part Time Lecturer in GDC, Anantapur	25-07-1989 to 06-03-1990
	Worked as Part Time Lecturer in GDC, Dharmavaram	23-07-1990 to 11-09-1991
	Worked as Regular Lecturer in GDC, Rayadurgam	06-04-1998 to 23-03-2002
	GDC, Pathikonda	24-03-2002 to 03-08-2007
	GDC, Dharmavaram	03-08-20017 to 16-06-2011
	Reader in History GDC(W), Anantapur	17-06-2011 to Till to date

Total Teaching Experience:

a) Under-graduate B. A : Part Time Lecturer – 06 Years

Regular Lecturer – 19 Years

Total – 25 Years

Innovations/Contributions in Teaching

a) **Design of Curriculum** : Designed BA History Syllabus of SSBN Autonomous College and Govt. Arts Autonomous College, Anantapur as member of Board of Studies

b) **Teaching methods** : 1. Followed Lecture Method
2. Demonstration and counselling
3. Group Discussion
4. Encourage study projects and assignments

c) **Evaluation methods :**

Class test, viva voce, home assignment, university exams, Preparation of Key to History Paper valuation, Acting Chief examiner to History Board for Paper valuation, Visited as External Examiner to SSBN Autonomous College and Govt. Autonomous College , Anantapur.

d) **Preparation of resource material** - Prepared study material, Charts and PPT's etc., Guide Students to prepare internal assessments And study Projects. Prepared objective material for PG entrance and competitive exams

e) **Remedial Teaching / Student Counseling (academic) :**

1. Yearly conducted Remedial Coaching for Slow Learners and average students.
2. Ward Counselling for Final BA Students to improve their studies and prepare them for APPSC and competitive exams.

f) **Any Other**

1. Conducted Summer coaching classes in General Studies and Job Orientation Programmers especially APPSC, EdSET, SKUSET, etc.,

ix) Extension Work/Community Service

a) Please give a short account of your contribution to:

1. Worked as District Resource person for CMEY Programmes in Anantapur District.
2. Conducted several District wise quiz Competitions in the college as DRC Coordinator.
3. Worked as Member of Anantapur Consumers forum.

4. Conducted Several NSS Rallies and National Integration Programmes in the College as NSS PO

5. Organized 10 Day Special Camp at Hosur Village in Kurnool District as NSS PO of Govt Degree College Pathikonda.

b) National Literacy Mission :

1. Observed International Literacy Day in the College.
2. Encouraged Students to serve as Adult Education Volunteers.
3. Motivated Students to Participate in Each one Teach one Programme.
4. Conducted Rallies on National Literacy Mission.

c) Positions held/Leadership role played in organizations linked with Extension Work and National Service Scheme (NSS), or NCC or any other similar activity

1. Discharged duties as NSS Programme Officer at GDC Rayadurgam.
2. Conducted NSS Rallies, Seminars on AIDS and Literacy Programmes at GDC Pathikonda Kurnool District.
3. Presently working as NSS Advisor Committee member in KSN GDC(W), Anantapur .
4. Member in Red Ribbon Club.
5. Organized Yoga Certificate Course in the KSN Govt. Degree College(W), Anantapur in 2015-16 Academic Year.

D. Participation in Corporate Life:

Please give a short account of your contribution to:

a) State/University/Institution -

State Level:

As per the proceedings of director colligate education AP academic audit conducted in various colleges of 4th zone the details as follows.

S.NO	NAME OF THE COLLEGE	DATA OF ACADEMIC AUDIT
1	Kvr govt college(w)-kurnool-AP	27-10-2014
2	Govt college for men –kurnool-AP	28-10-2014
3	Govt degree college- yemmiganur- kurnool(dist)-AP	29-10-2014
4	Sree sai degree college-anantapur-AP	2 nd & 3 rd -jan-2015
5	Ntr govt degree college-valmikipuram- chitoor(dist)-AP	02-04-2016
6	Sri sai degree college –gooty- anantapur(dist)-AP	30-04-2016
7	Maltusmith degree college-gooty- anantapur(dist)-AP	30-04-2016
8	Govt degree college-nandikotkur- kurnool(dist)-AP	27-12-2016
9	Govt degree college- yemmiganur- kurnool(dist)-AP	28-12-2016
10	Silver jublee govt college(autonomous) – kurnool-AP	29-12-2016

University Level :

1. Discharging duties as member in Grievances and Red Rerial Committee of SK University,
Anantapur.
2. Chief Examiner of History Board in SK University UG Valuation.
3. College Nodal Officer of All India Survey on Higher Education (AISHE).

Institution Level :

1. Principal FAC at GDC Pathikonda from 20th November 2004 to 18th January 2007.
2. Principal FAC at GDC(W), Anantapur from 01st March 2017 to 04th May 2017.
3. CPDC Secretary from January 2013 to Till to date in GDC(W), Anantapur.
4. IQAC Coordinator from 01-04-2014 to Till to date in GDC(W), Anantapur.
5. Nodal officer of AISHE in the College from 2011 to till to date.
6. DRC Coordinator from 2012 to till to date.
7. RUSA Coordinator from 2015 to till to date.
8. UGC Coordinator from 2015 to till to date .

b) Co-curricular Activities:

- Class Seminars, Debates, Group Discussions, quiz programs and Field Trips etc., are conducted in the college as IQAC coordinator.

c) Enrichment of Campus Life

- (Hostels, sports, games, cultural activities)
- Regularly Conducted Clean and Green Programmes in the College campus.
- Maintained Hostel Campus Clean and Green.
- Encouraged the students to Participate in Sports and Games.
- Promoted the cultural activities in the college as IQAC coordinator.

d) Students Welfare and Discipline:

- Discharged Ward Counselling to BA Students in their academic Progress.
- Recognized merit students and Prizes given to them.
- Students are Encouraged by giving Rs.1000 to the History Topper.
- Maintained discipline in the college as member of Anti ragging committee.
- Shouldered responsibility to maintain discipline in the college as a member of Anti ragging committee and convener of humanities association.

e) **Membership/Participation in Bodies/Committees** - on Education and National Development

- Board of Studies Member in SSBN Autonomous College, Anantapur.
- Board of Studies Member in Govt. Autonomous College, Anantapur.
- Chief Examiner of History Board in SKU UG valuation.
- External Examiner for Question Paper setting to the Simhapuri University Nellore.
- Act as question paper sector to Osmania college (autonomous) Kurnool-AP

f) **Professional Organization of Teachers.** -

- Unit President of Govt. College Teachers association(GCTA) in the College.
- Member in Indian National Trust Arts and Cultural Heritage (INTACH)of Anantapur Chapter.
- Member in AP-History congress.

g.(a) **Membership of Professional Bodies, Societies etc.**

- Coordinator Ambedkar Open University 102 Study Center at GDC Dharmavaram from 12-03-2008 to 20-06-2011.
- DRC Coordinator from 07-06-2011 to till to date in GDC(W), Anantapur.
- Counsellor in Ambedkar Open University 108 Study Center at GDC(W), Anantapur.

h. **Any other information :**

- Worked as District Resource person for CMEY Programmes under control of District Collector Anantapur.
- Railway Consultative member in Anantapur Railway Station.
- Yoga Master in Jawahar Knowledge Technical university(JNTUA), Yoga Center, Anantapur

Counter Signature Of The Principal

Signature of the Teacher